

# Memo



**Date:** September 9, 2009  
**File:** 4200-01  
**To:** City Manager  
**From:** City Clerk  
**Subject:** Appointment of Chief and Deputy Chief Election Officers

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## Recommendation:

THAT Karen Needham be appointed Chief Election Officer and Rob Mayne and Stephen Fleming be appointed Deputy Chief Election Officers in accordance with section 41 of the *Local Government Act* for the purpose of conducting the 2009 local government by-election;

AND THAT the Chief Election Officer be authorized to enter into agreements with relevant third parties the purposes of conducting the 2009 local government by-election.

## Background:

Council must appoint a Chief Election Officer for the purposes of conducting the 2009 local government by-election. The Chief Election Officer is responsible for setting the date of the election [November 28, 2009], the appointment of other election personnel, designating voting places, and ensuring that the conduct of the election complies with the requirements of the *Local Government Act*.

## Considerations not applicable to this report:

- Internal Circulation
- Legal/Statutory Authority
- Legal/statutory Procedural Requirements
- Existing Policy
- Financial/Budgetary Considerations
- Personnel Implications
- Technical Requirements
- External Agency/Public Comments
- Communications Considerations
- Alternate Recommendation

Submitted by:

A handwritten signature in black ink, appearing to read "S. Fleming".

S. Fleming, City Clerk

Approved for inclusion:

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